

ACE SCHOLARSHIP CHECKLIST



IMPORTANT DATES – ADD TO YOUR CALENDAR

September 20, 2018: ACE Application event hosted by NHS Counseling Department – Rm 57C

October 2-3, 2018: UNO Dual Enrollment registration in your dual enrollment class

December 15, 2018: Fall ACE Scholarship application deadline

May 15, 2019: Spring ACE Scholarship application deadline

WHAT IS THE ACE SCHOLARSHIP?

Authorized by the Nebraska Legislature in 2007, the Access College Early (ACE) Scholarship Program pays tuition and mandatory fees for qualified, low-income high school students to enroll in college courses from Nebraska colleges or universities, either through dual-enrollment or early enrollment agreements with these institutions. High school students may apply for funding under this program by completing the ACE Student Application, which is reviewed by the Coordinating Commission for award consideration. To qualify for the scholarship, the student or student's family must be approved to participate in one of the federal need-based government programs listed below, have experienced an extreme hardship that affects family income, or be participating in a designated Career Education program as established by the Nebraska Department of Education. The student must provide documentation verifying approval to participate in the program or of the hardship.

- Free or Reduced Price Lunch Program
- Supplemental Security Income
- Temporary Assistance to Needy Families (TANF)
- Supplemental Nutrition Assistance Program (SNAP)
- Special Supplemental Assistance Program (WIC)

Students that do not have legal status in the United States, including those that have been granted DACA status, are not eligible to apply for the ACE Scholarship based on state law. If this describes you - OPS has an "OPS DE Form for OPS Grant Funds" that you can complete to cover tuition for your dual enrollment.

IF YOU ARE ELIGIBLE TO APPLY FOR ACE BASED ON THE GUIDELINES ABOVE, HERE IS YOUR STEP BY STEP CHECKLIST:

Step 1: Send email to request Free/Reduced Lunch verification letter. Using your OPS email address, send an email to Pamela Swanson (pamela.swanson@ops.org) at OPS Nutrition Services to request a copy of your Free/Reduced lunch verification letter. ***Requests can take 2 weeks to process. You must have your letter to complete the ACE application.*** Use the email sample below in drafting your email. Use the following language:

Dear Mrs. Swanson, Please provide me with a PDF copy of my free and reduced lunch letter for the ACE application.

Thank you.

Student Name

Student ID

Current School

Step 2: Fill out the back side of this sheet. You will need to bring it with you to the ACE Application Event on Thursday, September 20 in room 57C.

Step 3: Missed the ACE Scholarship event on September 20? You still have time. Follow the directions on the to-do list on the back and submit your application by December 15.

QUESTIONS? Speak with your teacher, Mrs. Martin (Curriculum Center), or Mr. Custard (GRC)

Check Box	Required information	RECORD Your ACE information
	Student Email address (use school email)	_____@ops.org
	Free and Reduced Lunch Letter from OPS Nutrition Services	Mark here when you have received your letter via email from Pamela Swanson at OPS Nutrition Services <input type="checkbox"/>
	ACE Application History	Have you applied for the ACE scholarship in previous years? Yes <input type="checkbox"/> No <input type="checkbox"/> If so, do you remember your ACE login information (user name/pswd)? Yes <input type="checkbox"/> No <input type="checkbox"/>
	Username (ACE System)	https://ecmp.nebraska.gov/CCPE-ACE/Account/Login USERNAME: _____ We highly recommend that you use your school computer login as your username. If you have previously applied for ACE and do not remember your information, click "Update User Account Information (Non-State Employee)" then click "Forgot Password" or "Forgot Username".
	Password (ACE System)	https://ecmp.nebraska.gov/CCPE-ACE/Account/Login PASSWORD: _____
	GPA	GPA: _____ (Use Student portal)
	Course(s) and College(s) you are dual enrolling. <i>ONLY 3 courses are covered by ACE Scholarship in 2018-2019.</i> <i>Additional courses are covered through OPS grant.</i>	1. _____ / _____ / _____ Course College Term 2. _____ / _____ / _____ Course College Term 3. _____ / _____ / _____ Course College Term
	Social Security Number	Do not write this down, but you need to know it and have it available when you complete your application. If you do not have a SS# there is still a way for you to get your classes paid for.

Submit our completed application
by December 15 for consideration.